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STATE OF DELAWARE
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AWSAM COMMITTEE Minutes (Approved May 5, 2014)

The AWSAM Committee held a meeting on February 17, 2014 at 3:00 P.M. in Conference Room A, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Pam Tyranski, Mary Peterson, Agnes Richardson, Maxine Travis, Sarah Carmody, Vickie Cox, Yrene Waldron, Sandra Robinson, Linda Wolfe (phone)

ABSENT: Ann Blackmore, Alicia Kluger, Janice Taggart, Aimee DeBenedictis

GUESTS: None

PRESIDING: Pam Tyranski

STAFF: Pamela Zickafoose, Executive Director, Delaware Board of Nursing

CALL TO ORDER: Ms. Tyranski called the meeting to order at 3:08 p.m.

REVIEW OF MINUTES: Minutes from November 21, 2013 were reviewed. Dr. Zickafoose noted she previously made the corrections suggested by Ms. Peterson. Ms. Waldron made a motion to approve as corrected, seconded by Ms. Peterson. The motion carried by unanimous vote.

UNFINISHED BUSINESS:

Curriculum Committee

Dr. Richardson reported the committee met and finished their work on December 3, 2013. During that meeting they completed the final review of the curriculum and training manuals, and reviewed quizzes, skills checklists and the final exam. All materials were submitted to Ms. Tyranski and Dr. Zickafoose. Ms. Tyranski congratulated and thanked Dr. Richardson for all the hard work on the curriculum and stated the outcome was excellent. Dr. Richardson expressed her appreciation for the committee members and stated they were a "good team." Dr. Zickafoose passed around the "final" copies of the curriculum training manual and policy manual and asked committee members whether they should remain separate documents or be combined. Ms. Peterson made a motion

AWSAM Committee Minutes
February 17, 2014

to keep as separate documents, seconded by Ms. Carmody. By unanimous vote, the motion carried.

Dr. Zickafoose also mentioned she received an email from an interested parent about Glucagon. She wrote back and informed the parent that Glucagon is included in the new curriculum and it was also added to the policy manual.

Regulatory and Statutory Changes and Child Day Care

Ms. Peterson reported that since the last meeting there was one major change to the statute where an area previously deleted was added back to be left as written. She reviewed the changes in the current draft document. Ms. Wolfe was asked whether the language for school nurses was accurate and she agreed it was fine. Ms. Travis suggested one correction to line 97 which was to add “and Day Treatment Programs” and in number 10 to remove the word “day.” Ms. Travis made a motion to accept the changes, seconded by Ms. Carmody. By unanimous vote, the motion carried. Dr. Zickafoose will make these changes.

Ms. Wolfe requested to add language for OTC medications for school nurses since the statute was going to be opened. Members discussed the advantages and disadvantages to the new language. Ms. Wolfe explained the language is currently in DOE regulations and by putting it in the Board of Nursing statute it would get the regulations and statute in line with one another. Members did not feel this language was necessary in the Nursing statute. Ms. Wolfe explained this request was not related to LLAM, it was limited to school RNs. Dr. Zickafoose asked if giving OTC medications was the practice of nursing and members agreed it was. She stated this was an issue for the full Board to vote on and it will be added to the agenda for the March meeting.

Ms. Tyranski commented that the new Medicaid RFP language mentions a key component of medication aides in the home that is overseen by the Board of Nursing. This is an erroneous statement in the RFP.

Ms. Wolfe hung up on the phone and left the meeting.

Ms. Tyranski explained that since the last meeting, she, Dr. Zickafoose, and Patty Davis-Oliva met to review the statutory and regulatory changes. She explained that the Board of Nursing does not have the authority to regulate the LLAM trained UAPs since they are not licensed and the language is an exception to the statute. The committee had wonderful ideas but can't take action on any reports of errors that occur. Members agreed that errors should be documented and reports should be kept in the LLAM entities to be available for licensing inspections when needed. Ms. Peterson added that some facilities keep better records than others especially when reporting critical incidents and they have to prove if an incident is intentional and/or reckless behavior.

AWSAM Committee Minutes
February 17, 2014

Members reviewed changes made to Section 5 by Ms. Davis-Oliva and asked to place it on the agenda for the next meeting. No names of drugs will be included in 5.4.3.2. Members questioned the word “biological” in 5.2.1 and Ms. Carmody searched and found that a “biological” is something from living tissues such as blood or vaccines. Members agreed this word should be removed as it does not apply to anything a LLAM trained UAP would administer. Ms. Peterson requested to revise 5.1.5 by removing the words “may be” for the definition of a module. Members will review for the next meeting.

Error/Annual Report- LLAM Reporting Forms/Procedures

Ms. Tyranski stated that no facilities currently submit error reports to the Board of Nursing. Ms. Cox stated the submission of error reports originally started as a pilot for Assisted Living and they continued to submit the reports. Ms. Tyranski stated the Board cannot act upon error reports so members decided facilities would make their own error report which is specific to their site of service and this could be addressed in their module. Facilities and any other entity utilizing the LLAM program are required to keep their own list of instructors and LLAM trained UAPs, and they must submit that information annually to the Board of Nursing. Dr. Zickafoose added that the Board of Nursing would not issue instructor letters.

Completion Letter

Members reviewed the latest draft of the completion letter and accepted the changes. Ms. Waldron asked if the letter was transferrable and members agreed it was. The letter will be two separate pages (one for core curriculum and module completion and one for demonstration of skills) and will be a template from the Board of Nursing. Ms. Peterson made a motion to use this template, seconded by Ms. Cox. By unanimous vote, the motion carried.

Policies and Procedures

Covered above under curriculum on the agenda.

Pharmacy Legislation

Ms. Robinson reported that Regulation 12 from the Board of Pharmacy was accepted by the Board and goes to Public Hearing February 19th at 10 AM.

NEW BUSINESS:

Ms. Travis stated she is working with Ms. Blackmore on the SLP that it is state approved for her areas. She also questioned about the Blackboard online program and if it would be used for re-testing of competencies. Dr. Zickafoose stated she hoped to join with Mr. Dryden in some type of educational platform that the DPR could implement. This has yet to be determined. Dr. Zickafoose also added that she hoped Ms. Travis would use the new LLAM core curriculum in updating her SLP. Ms. Peterson

AWSAM Committee Minutes
February 17, 2014

stated the DOE keeps track of CE for CNA courses so there might be something with DOE that could meet our needs.

OTHER BUSINESS before the committee (for discussion only):

Ms. Peterson reminded members that originally this committee was asked to consider reviewing medication aides and DHSS agreed to do a pilot. However, that never happened. She inquired whether this committee would be looking into this or not. Members agreed this committee would not be going forward with medication aides at this time.

Ms. Tyranski discussed the CMS Money Follows the Person (MFP) program which requires a ratio of 1 RN Case Manager to 30 patients and has had an impact on community services as well as LTC. Ms. Waldron stated they are seeing really high re-hospitalization rates from this group which is counter to the CMS intentions. Ms. Tyranski stated one board member who is an ER nurse tells of patients who arrive in the ER with a binder regarding their medical history and medication administration record because their employed caregivers don't speak English.

PUBLIC COMMENT- None

NEXT MEETING- April 15, 2014 at 3:00 PM Conference Room A, Cannon Building.

ADJOURNMENT- The meeting was adjourned at 5:15 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Pamela C. Zickafoose". The signature is written in a cursive, flowing style.

Pamela C. Zickafoose, EdD, MSN, RN, NE-BC, CNE
Executive Director, Delaware Board of Nursing